

**2020 COMMERCIAL VENDOR SPACE APPLICATION**  
**Rose City Classic Dog Shows January 15-19, 2020**  
**Portland Expo Center, 2060 N Marine Drive, Portland OR 97217**

**Booth spaces are 10 x 10 ft**

\_\_\_\_\_ First 10 ft increment @ \$495.

quantity

\_\_\_\_\_ Additional 10 ft increment @ \$450.

quantity

\_\_\_\_\_ Tables @ \$10.

quantity

\_\_\_\_\_ Electrical (120 volt) 2400 watts (20 amps) @ \$80.

quantity

**Total (US Funds only) \$\_\_\_\_\_**

**One parking space per vendor is provided in a designated parking lot at no extra cost. So that we can hold the space for you please confirm by checking the line below.**

\_\_\_\_\_ **YES, I would like to use the free space.**

**Please note:** There is no electricity in the designated parking lot. Vendors who require motorhome electricity should contact the show chairman at [jandlbruton@hotmail.com](mailto:jandlbruton@hotmail.com) to make arrangements.

The price of a booth space does not include tables, chairs, decorations or electric service. **To order such items, contact DWA Trade Shows at 503-228-6800**

**Calendar**

Move-in - 4 PM, Tuesday, January 14, 2020

Standard Exhibition Days January 16-19, 2020 (Thursday - Sunday)

Optional Exhibition Day, January 15, 2020 (Wednesday, Specialty Day)

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Email: \_\_\_\_\_

Description of Product/Service:

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Note: Providing this description is mandatory so that we can prevent too many vendors with the same or similar products from signing up to vend.

The Rose City Classic Series of Dog Shows is pleased to invite you to offer your merchandise at our 4-day event. Rose City Classic is the biggest dog show event in the Northwest and has the biggest public gate. The all-breed shows begin on Thursday, January 16 and continue through, Sunday, January 19, 2020. Vendors may also open on Wednesday, January 15, which has fewer dog show competitors, and almost no public date.

Setup day is Tuesday, January 14 at 4 PM. The building will not be available until then.

Please complete this reservation form and return it along with a check for payment in full (U.S. funds only) made out to Dog Fanciers Association of Oregon, Inc., or DFAO. If you prefer to send in a non-refundable deposit of \$250 by Halloween, you may postpone your full payment until December 18, after which payment must be in certified funds. Please be aware that if full payment is not received by December 18th your reservation will be canceled and your non-refundable deposit will be forfeited.

**Additional rules for vending at Rose City Classic:** Please initial below to show that you have read and agree with the rules and conditions of this contract. Initial here: \_\_\_\_\_

1. **Certificate of Insurance:** Vendors must provide a Certificate of Insurance to the RCC Vendor Coordinator by December of the year prior to the show dates. The vendor agrees to provide proof of insurance (a Certificate of Liability Insurance form) for \$1,000,000. The Certificate of Liability must include the following additional insured's: Dog Fanciers Association of Oregon, Inc., its officers and members, Tualatin Kennel Club, and its officers and members. **Please note: If your insurance company does not offer coverage of the type that we require, you can acquire insurance for this event at the link below for a fee of \$123.**

<https://securevendorinsurance.com/Gibson/ApplicantInformation?GroupEventKey=dc01df36c3c4>

Please send your certificate of insurance to the vendor chair along with your payment:  
Dave Gaffney, Vendor Chairperson

34991 SW Bald Peak Rd, Hillsboro OR 97123-9029  
503-628-3422 [RCCvendors@andaney.com](mailto:RCCvendors@andaney.com)

2. Your set-up and wares may not overflow or extend outside of your assigned booth space into the aisle.
3. If you will be using a canopy it must fit completely within your assigned space, not extending into the aisle or interfering with an adjacent booth.
4. Subletting of Space: No exhibitor shall assign, sublet or apportion the whole or any part of the space allotted, without the knowledge and consent of management. Each firm represented in the show must sign the regular contract form for space.

5. Distribution of Advertising Matter: Distribution of circulars or advertising matter of any description, including souvenirs, will be restricted to the exhibitor's booth unless approved by DFAO.
6. No dog food company may attend, sell or promote dog food at Rose City Classic.
7. Companies that sell dog treats or snacks are allowed to attend and sell their products. of space they build with other companies and/or distributors. They may not sell dog food from their booth and may not distribute any prizes or other promotional items. They may provide samples of their food if the sample size does not exceed 16 oz.
8. Bounced checks will be assessed a \$35 fee.
9. Insurance. Exhibitors wishing to insure their goods must do so at their own expense. The show assumes no responsibility for the safety of exhibitor's property, its offices, agents or employees from theft, damage by fire, accident or other cause, but will use reasonable care to protect them against such loss.
10. AKC Rule. This space is sold with the understanding that should the privileges of The AKC be withdrawn from the purchaser of this space prior to the carrying out of this contract, this contract is hereby automatically cancelled and any money paid by purchasers for such space shall be refunded.

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Signature

Date

**Make your check payable to Dog Fanciers Association of Oregon in US funds and mail your reservation, payment and certificate of liability insurance to:**

Dave Gaffney, Vendor Chairperson  
34991 SW Bald Peak Rd, Hillsboro OR 97123-9029  
503-628-3422 [RCCvendors@andaney.com](mailto:RCCvendors@andaney.com)

**To reserve your space, pay full amount or nonrefundable deposit of \$250 by Halloween (US funds only)  
Balance due no later than Dec. 18, 2019**

**Sponsorship Opportunities:** A limited number of sponsorship opportunities are available. If you wish to increase your exposure at RCC, please contact Patti Strand at [Patti.L.Strand@gmail.com](mailto:Patti.L.Strand@gmail.com) to learn more.